

NGA Campus East (NCE) Clearance/Security Instructions

Particular instructions found at: http://goldweb.nga.mil/si/visitor_control/vcc_east.cfm#icbadge

Cleared Visitors with an IC Badge: IC Badged persons will be allowed access to the building, common areas and other spaces in accordance with their clearance level. Park in the visitor parking lot, the VCC staff will issue a parking pass that must be displayed on their vehicle. VCC staff is available to assist with badging or access control issues and visitors with an IC badge will be allowed access to spaces in accordance with their clearance. Visitors with an IC badge do not require an escort.

Cleared Visitors without an IC Badge: If you don't have an active IC Badge, you will need to pass your clearances via the following methods; Send an email to workforcesupprotcentereast@nga.ic.gov with the following information:

- Clearance Access required for visit: TS SCI
- Current date
- Place to visit: NCE
- Technical POC/Phone: Bill Steshko/571-557-6878
- Dates of visit: **26 – 30 January 2015**
- Security POC/Phone Number/FAX numbers
- Purpose of Visit: OPIR Week
- Request by:
- Name of Person Visiting: government or contractor
- Place of birth
- Date of Birth
- SSN
- US Citizen Y/N
- Clearances/Accesses

Clearance information can also be sent via PLA to NGA or Via JPAS to SMO W3NRAAL2
Park in visitor parking lot, the VCC staff will issue a parking pass that must be displayed on their vehicle. Visitors must exit through the VCC and turn in their badge upon departure.

Foreign Visitors: All visits by foreign visitors must be coordinated through the Office of International Affairs (OIA).

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